



SYMBIOSIS INTERNATIONAL UNIVERSITY

(Established under section 3 of the UGC Act 1956 vide notification No. F.9-12/2001-U.3 of the Govt of India)
Accredited by NAAC with 'A' Grade

FOUNDER : PROF. DR. S. B. MUJUMDAR M.Sc. Ph.D.
(Awarded Padma Bhushan by President of India)

Notification No.SIU/28/508 dated 21st May, 2014

Subject: Revised Eligibility Rules

In accordance with the decision taken by the university authorities, it is hereby notified for the information of all concerned that the Eligibility Rules have been revised as shown in Annexure- A.

Authority: BoM Resolution No. A3 dated 20th February 2014.

SIU/28/14/3104
Dated: 21st May 2014


Col. Ajit Palekar (Retd.)
Registrar

Copy for information to:

Hon'ble Chancellor, Vice Chancellor, Principal Director, Symbiosis Society, Sr. Advisor to Vice Chancellor, Directors of Constituent Institutes/ Colleges/ Schools, Officers of Symbiosis International University, Sr. Consultant – Planning & Development, SS, Chief – HR, SS, Chief – Administration, SS, Chief – Finance, SS, Chief - IT, SS, Chief – Projects, SS, Chief – Estates, SS, Head - Personnel, SS, Head, Training, SS, Executive – Purchases, SS, Deputy Director, SCIE.



Annexure A



SYMBIOSIS

INTERNATIONAL UNIVERSITY

(Established under Section 3 of the UGC Act 1956, by notification no – F.9-12/2001-U.3 Government of India)

Accredited by NACC with "A" Grade

Gram: Lavale, Tal: Mulshi, Dist: Pune - 412115
Tel. - 020-39116200, Fax - 020-39116206
Website: www.siu.edu.in E-mail: registrar@siu.edu.in



PREFACE

The Symbiosis International University was established in the year 2002. It has been accredited with "A" grade by NAAC.

The eligibility, Migration and transfer Rule Book is a comprehensive set of rules and guidelines covering all the aspects of eligibility and admission requirements for Candidates.

These rules supersede all the earlier rules as amended till date and will be applicable to all the constituents of the University & will be effective from the academic year 2014-15.

This rule book contains:

- 1) Eligibility rules for admission for Indian Candidates
- 2) Eligibility rules for admission for International Candidates
- 3) Procedure for issue of transfer certificate and migration certificate
- 4) Formats for standard documents required.

Registrar
Symbiosis International University, Pune
Date: 21st May, 2014

INDEX

Sr. No	Details	Page No.
1.	Chapter I – Definitions	4-6
2.	Chapter II – Admission	7
3.	Chapter III – Provisional Admission to Indian Candidates	8-10
4.	Chapter IV – Provisional Admission to International Candidates	11-13
5.	Chapter V – Guidelines and procedure	14-15
6.	Chapter VI – Migration Certificate	16-17
7.	Formats A. Application for grant of Eligibility for Indian Students (Appendix I) B. Application for grant of Eligibility for International Students (Appendix II) C. Transfer Certificate (Appendix III) D. Gap Certificate (Appendix IV)	18-24



CHAPTER I

DEFINITIONS

1. Eligibility

Eligibility means the conditions to be fulfilled by the Candidate for being eligible for admission to the programmes offered by Symbiosis International University.

2. Transfer Certificate (TC)

Transfer Certificate means a certificate issued to a Candidate by School/College/Institute last attended.

3. Migration Certificate

Migration Certificate means a certificate issued by the Board/ Recognized University last attended by a Candidate, stating that it does not have any objection if a Candidate joins any other University.

4. Declaration for Gap in education.

Declaration for Gap in education means a declaration by a Candidate on affidavit justifying gap in education before joining any academic programme of the University.

5. Caste (SC/ST) Certificate

Caste Certificate means a certificate of proof of belonging to a particular caste/tribe, as specified in Constitution of India, certified to be so by the Competent Authority including Tehasildar/ Deputy Collector/ Sub Divisional Magistrate of the area.

6. Differently Abled

Differently Abled Candidate means a candidate having any of the disabilities defined in Persons with Disabilities Act – 1995, suffering from not less than forty per cent of the disability as certified by a competent government medical authority.

7. Jammu & Kashmir Migrant Candidate

Jammu & Kashmir migrant Candidate means a Candidate who has migrated from Jammu and Kashmir after 1990 as certified by the Government of Jammu and Kashmir and falling under the below mentioned categories.

J-1 Type: The children of the citizens who are displaced from Jammu & Kashmir to any part of India or from unsafe border area of Jammu & Kashmir to relatively safer place in Jammu & Kashmir from 1990 onwards due to terrorist activities.

J-2 Type: The children of officers belonging to Indian Administrative Services, Indian Police Services, Indian Forest Services, other Officers and children of the staff belonging to military and paramilitary forces, transferred to Jammu & Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application form.

J-3 Type: The children of staff of Jammu & Kashmir Police engaged in combating terrorism.



8. Defence Category Candidate:

Defence category candidate/Candidate means a Candidate who is dependent of a defense personnel and produces document to that effect.

9. International Candidate

International Candidate means a candidate/ Candidate falling under any of the following categories:

- i) Foreign National (FN)
- ii) Person of Indian Origin (PIO)
- iii) Overseas Citizen of India (OCI)
- iv) Non Resident Indian (NRI)

i) Foreign National (FN)

a) **Foreign National** shall mean citizens of all countries other than India, who are not of Indian origin as defined under the expression PIO/OCI.

An international Candidate holding a foreign passport is eligible to apply as a Foreign National (FN).

Provided that any subsequent changes in the definition as may be notified by the Govt. of India shall have the same latest meaning respectively assigned to them. The other expressions not defined herein shall have the meaning as may be assigned any subsequent notification of Govt. of India.

ii) Person of Indian Origin (PIO)

Persons of Indian Origin (PIO) shall mean the persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian passport, or who or either of his parents or any of his grandparents were a citizen of India by virtue of the provisions of the Constitution of India or Sec. 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955)

A candidate is eligible to apply as a Person of Indian Origin (PIO) if he/she has a PIO card.

iii) Overseas Citizens of India (OCI)

Overseas Citizens of India: A candidate under this category shall mean a candidate who is granted with Overseas Citizenship of India and has OCI card.

iv) Non Resident Indian (NRI)

Non Resident Indian (NRI) shall mean a person who has not been in India for a period of 730 days or more during the preceding seven years.

9. Candidate Visa

Candidate visa means a certificate issued or a stamp marked (on applicant's passport) by the immigration authorities of a country to indicate that the applicant's credentials have been verified and he/ she has been granted permission to enter the country for temporary stay for a specified period.

This permission however, is provisional for education purpose and subject to the approval of the Immigration Officer at the entry point.

Some countries do not require a visa, as a result of reciprocal arrangements.

Eligibility Rules



The country issuing the visa attaches various conditions to the visa, such as, the time or period for the validity of visa, whether the visa is valid for one or more than one visits, etc.

The possession of a visa is not in itself a guarantee of entry into the country that issued it, and a visa can be revoked at any time.

10. Residential Permit

A valid residential permit means a permit indicating the lawful residence in India from the date of arrival onwards, issued to the foreigners at the time of registration by the Foreign Registration Officer under Para 7 of Foreigners Order of 1948. (Not applicable to the Candidates from Nepal and Bhutan)



CHAPTER II Admission

Applicable to both Indian and International Candidates

(A) Provisional admission:

All admissions will be provisional in the beginning until the University grants final eligibility and confirms the admission.

(B) Confirmation of admission:

- i. The University will grant final eligibility and confirm the admission after checking the documents submitted by the constituent along with eligibility forms of the Candidates provisionally admitted.
- ii. The University will ensure that the Candidate has submitted all the required documents and fulfills the eligibility norms prescribed for the academic programme to which the candidate is provisionally admitted.
- iii. The University will send the list of candidates whose admission is confirmed to the concerned constituent.
- iv. The University will cancel the admission of such Candidates who do not fulfill the eligibility criteria and of those who fulfill the eligibility criteria but have not submitted all the required document except the Migration Certificate and inform the Constituents accordingly.
- v. The Candidates who have submitted all the required documents by 30th September of the admission year except Migration Certificate, their provisional admission will continue till 31st December of the admission year i.e. the last date prescribed for submission of Migration Certificate.
- vi. The University will cancel admission of Candidate who fails to submit Migration Certificate of the Board/ Recognized University last attended by 31st December of the admission year.

(C) Cancellation of admission:

The admission of the Candidate will be cancelled if:

- i. Such request is received from the Candidate.
- ii. If the Candidate do not fulfill the eligibility criteria prescribed for admission to an Academic Programme for which he has been provisionally admitted.
- iii. If the Candidate fails to submit the required documents before the due date prescribed for submission of such documents even though the Candidate fulfills the eligibility norms.
- iv. There are reasonable grounds for the University other than mentioned above to cancel the admission.

(D) Refund of fees:

In the event of cancellation of the admission of a Candidate, the fees will be refunded as per the rules for refund of fees prescribed by the University.



CHAPTER III

Provisional Admission to Indian Candidates

Eligibility norms to be fulfilled by Indian Candidates.

- a) Eligibility norms prescribed for the Academic Programmes are required to be mandatorily fulfilled by the Indian candidates for admission to the concerned programme of the University.
- b) The candidates who have passed the qualifying examination with minimum percentage of marks prescribed for admission to Academic Programmes and who have submitted all the required documents before the due date, are only eligible for provisional admission.
- c) A candidate is eligible for admission to a Degree Programme in University even though he/she is simultaneously undergoing a Part Time Diploma Programme in Symbiosis International University or in any other University.

Non Eligibility for admission.

Candidates falling under below mentioned category are not eligible for admission

- a) Candidates passing qualifying examination with ATKT or in compartment in any programme in other University will not be eligible for admission in the constituents of Symbiosis International University for any Academic Programme.
- b) A Candidate is not eligible for admission to a degree programme in the University if he/she is simultaneously undergoing a degree programme in any other University.

A. Submission of Documents:

Documents required to be submitted for eligibility by Indian candidates seeking admission for under graduate or post graduate programme of Symbiosis International University.

The Indian candidates shall submit the following documents for grant of eligibility for admission to the programmes offered by the University:-

(i) Statement of Marks

Statement of marks of all semesters/years of qualifying examination issued by the qualifying Board/Recognized university/ and also by Autonomous colleges, whose degrees are awarded by the Recognized University.

(ii) Passing / Degree Certificate

The passing certificate/degree certificate of qualifying examination issued by the Board/ Recognized University/and also by autonomous college whose degrees are awarded by the Recognized University

(iii) Transfer Certificate

Candidates seeking admission to undergraduate programme shall submit transfer certificate from the school/ college/ institute last attended as the case may be.



(iv) Migration Certificate

Migration certificate in original issued by the Board / Recognized University last attended.

Candidates who have obtained degree from Symbiosis International University and are seeking admission to any other programme of Symbiosis International University are not required to submit Migration certificate. However they shall submit Transfer certificate in original, issued by the constituent of Symbiosis International University last attended.

Candidates seeking admission in any part time programme of Symbiosis International University need not submit Migration certificate.

(v) Declaration by the Candidate for Gap in Education.

Candidate who has gap of one year or more in the continuation of education is required to submit the declaration on an affidavit or in the format attached to these rules in Appendix IV.

(vi) Caste Certificate (SC/ ST Certificate)

A Candidate seeking admission against SC/ ST Category shall submit the category certificate issued by the Tehsildar/ Deputy Collector/ Sub Divisional Magistrate of the area or by the competent authority.

(vii) Certificate of Disability issued by Competent Govt. Medical Authority

The candidate applying for admission to any constituent Institute of Symbiosis International University under the Differently Abled (DA) category should produce a certificate fulfilling the requirement of admission under differently abled category (DAC), issued by the competent medical authority based on which provisional admission may be granted.

The candidate will have to get the disability authenticated from Symbiosis Centre of Health Care (SCHC), the admission may be considered as regularized only after due authentication by SCHC.

(viii) Jammu & Kashmir Migrant Certificate

A candidate seeking admission under the category of Jammu & Kashmir Migrant in type J1, J2, J3 shall submit the Migrant certificate in original issued by the Government of Jammu & Kashmir.

(ix) Dependent of Defence personnel Certificate

A candidate seeking under Defence category shall submit the authenticated photocopy of Identity card as a proof of dependent of Defence personnel.

(x) Change of Name Certificate (Govt. Gazette)

A candidate shall submit change of name certificate, if his/ her name has been changed due to any reason and is not the same as mentioned in the certificates/ mark sheets of qualifying examination. A copy of Government Gazette in proof of change of name shall be submitted.



(xi) Equivalence Certificate

Candidate who have been awarded diploma by All India Council of Technical Education (AICTE) approved autonomous polytechnic in Maharashtra state or its equivalent and taking admission to 2nd year of B.Tech Programme of Symbiosis International University shall submit equivalence certificate issued by Maharashtra State Board of Technical Education (MSBTE).

The candidates who have been awarded diploma by Government Polytechnic need not submit equivalence certificate.

B. Attestation of documents:

A candidate shall attach, self-attested photocopies of the above mentioned documents in neat and legible form, to the eligibility form, photocopies without self-attestation will not be accepted.

C. Return of original documents:

All original documents shall be returned to the Candidate after verification of the same by the institute except Transfer and Migration Certificates which will be retained by the University for the grant of eligibility.



CHAPTER IV

Provisional Admission to International Candidates

Eligibility norms to be fulfilled by International Candidates

- a) Eligibility norms prescribed for the Academic Programmes are required to be mandatorily fulfilled by the International candidates for admission to the concerned programme of the University.
- b) The candidates who have passed the qualifying examination with minimum percentage of marks prescribed for Academic Programmes and who have submitted all the required documents before the due date are only eligible for provisional admission.
- c) A candidate is eligible for admission to a Degree Programme in University even though he/she is simultaneously undergoing a Part Time Diploma Programme in Symbiosis International University or in any other University.
- d) Candidates passing the qualifying examination from University or Board in India and abroad recognized by University Grants Commission/Association of Indian Universities are eligible for admission to Academic Programme of Symbiosis International University.

(Note: The list of approved Universities and Board is available on <http://www.scie.ac.in/admissions/recog.html>. Any candidate who has passed examination from an Institute/ Board/ University not listed in the Association of Indian Universities (AIU) should contact AIU Equivalence Branch, at the address given below to obtain an equivalence certificate.

Association of Indian Universities

AIU House, 16 Kotla Marg, New Delhi-110002

Tel. No.+91-11-23230059 Fax No.+91-1123232131

Email: info@aiuweb.org Website: www.aiuweb.org

Non Eligibility for admission.

Candidates falling under below mentioned category are not eligible for admission

- a) Candidates passing qualifying examination with ATKT or in compartment in any programme in other University will not be eligible for admission in the constituents of Symbiosis International University for any Academic Programme.
- b) A candidate is not eligible for admission to a degree programme in the University if he/she is simultaneously undergoing a degree programme in any other University.



Submission of documents by International Candidates for grant of eligibility

International Candidate seeking admission to the programmes offered by Symbiosis International University shall submit the following documents along with the eligibility form:

- i. 10th marks sheet (for UG Candidates) along with Passing Certificate.
- ii. 10+2 (12th standard) marks sheet along with Passing Certificate.
- iii. Graduation marks sheet - semester wise/ year wise (only for PG Candidates)
- iv. Passing certificate or provisional certificate issued by the University/ Board or Degree Certificate (For PG Candidates)
- v. Declaration by Candidate for Gap in education (by Candidates with gap in education for one year or more)
- vi. Transfer certificate in original (if passed 12th standard Examination from Indian Board / Graduation from Indian University)
- vii. Migration certificate in original (if passed 12th Std. Examination from Indian Board/ Graduation from Indian University)
- viii. Copy of Passport
- ix. Copy of Person of Indian Origin card (only for PIO Candidates)
- x. Copy of Overseas Citizens of India (OCI).
- xi. Copy of Citizenship card (only for Nepal Nationals)
- xii. Copy of valid Candidate VISA (not applicable for Candidates from Nepal and Bhutan).
- xiii. Copy of valid Residential Permit (not applicable for Candidates from Nepal and Bhutan)

Non Resident Indian Candidates (NRI)

Eligibility norms for Non Resident Indian Candidates (NRI):

a. For Undergraduate Programme

A Candidate is eligible to apply as a Non Resident Indian (NRI) if he/she has appeared either 10th or 10+2 examination (equivalent to the Indian 10 & 10+2) outside India.

It is mandatory for NRI Candidates who have appeared for their 10th standard examination outside India and 12th standard examination in India to appear for the SET TEST (www.set-test.org)

b. For Postgraduate Programme

A Candidate is eligible to apply as a Non Resident Indian (NRI) if he/she has appeared either for 12th standard examination (equivalent to the Indian 10+2) or Graduation outside India.

It is mandatory that one of the two qualifying examinations to be written outside India.

It is also mandatory for NRI Candidates who have appeared for their 12th standard examination outside India and graduation from India to appear for the SNAP TEST (www.snaptest.org)



Documents to be submitted by Non Resident Indian Candidates (NRI)

- (i) 10th marks sheet (for UG Candidates)
- (ii) 10+2 (12th standard) marks sheet
- (iii) Diploma Certificate (International Baccalaureate/High School Diploma)
- (iv) Graduation marks sheet - semester wise/ year wise (for PG Candidates)
- (v) Passing certificate or provisional certificate issued by the University/ Board or Degree Certificate (For PG Candidates)
- (vi) Transfer certificate in original (if passed 12th standard Examination from Indian Board / Graduation from Indian University)
- (vii) Migration certificate in original (if 12th from Indian Board / Graduation from Indian University)
- (viii) Declaration by a Candidate for Gap in education (by Candidates with gap in education for one year or more)
- (ix) Copy of Passport

Attestation of documents:

A candidate shall attach, self-attested photocopies of the above mentioned documents in neat and legible form, to the eligibility form, photocopies without self-attestation will not be accepted.

Return of original documents:

All original documents shall be returned to the Candidate after verification of the same by the institute except Transfer and Migration Certificates which will be retained by the University for the grant of eligibility.



CHAPTER V

Guidelines and procedure

Guidelines and procedure to be followed by constituent of Symbiosis International University and by Symbiosis Centre for International Education while checking the eligibility for admission of Indian and International Candidates respectively.

General

- a) Eligibility conditions prescribed for the Academic Programmes are required to be mandatorily fulfilled by the candidates for admission to the concerned programme of the University.
- b) The process of verification of eligibility starts at the time of grant of the provisional admission.
- c) Only eligible candidates are given provisional admission.

Procedure

The constituent of Symbiosis International University and by Symbiosis Centre for International Education shall ensure that:

- (i) Candidates fill up eligibility form completely without any mistake.
- (ii) Candidate submits self-attested photo copies of documents required for verification of eligibility for admission.
- (iii) The self-attested photo copies are verified with the originals and endorsed by the duly authorized officer by the Director of the constituent and Executive, SCIE.
- (iv) Only those candidates who fulfill the requirement of minimum marks at qualifying examination as prescribed for the admission to the programme are admitted.
- (v) Circulars issued by the University in respect of eligibility are followed scrupulously.
- (vi) Eligibility rules are strictly followed while granting provisional admission to candidates.
- (vii) In-eligible candidates are not given admission.
- (viii) Original Leaving/ Transfer/ Migration certificate is retained by the constituent of Symbiosis International University and Symbiosis Centre for International Education and is attached to the eligibility form.
- (ix) A Transference certificate from the constituent of Symbiosis International University last attended is obtained from the candidate seeking admission to an institute within the jurisdiction of Symbiosis International University.
- (x) The eligibility fee is paid by the Candidate and the receipt thereof is issued to the Candidate.



- (xi) The eligibility fee collected from the Candidates is transferred by Cheque / Demand Draft in favour of 'Symbiosis International University' along with the documents and list of eligible candidates provisionally admitted to the programme.
- (xii) A declaration by a Candidate is obtained, stating that he/she has not taken admission in more than one full time degree programme in the Symbiosis International University or in any other University.

The Constituents and Symbiosis Centre for International Education will work out the equivalent percentage of marks against grade if a candidate has passed class XII on grade system from an International school. for deciding eligibility.

A Candidate who has applied for re-evaluation of the marks obtained at qualifying examination may be admitted provisionally, provided he/ she submits the result of re-evaluation before 30th September of the admission year showing that he/ she has obtained qualifying percentage of marks, failing which his/ her admission shall stand automatically cancelled.

The eligibility fee deposited by a candidate is non-refundable under any circumstances.

The Constituent and the Symbiosis Center for International Education will send the eligibility application forms of the candidates provisionally admitted along with the required documents to the University office within the prescribed time limit for grant final eligibility and confirmation of admission.



CHAPTER VI Migration Certificate

General

The Symbiosis International University will issue a Migration Certificate on request of the Candidate after completion of the programme or discontinuation of the programme in constituent of Symbiosis International University, stating that the Candidate has completed/ discontinued the programme in the constituent of Symbiosis International University and that Symbiosis International University has 'No Objection' for the Candidate for taking admission at any other University.

Procedure for issue of a Migration Certificate

1. Application form for issue of Migration Certificate will be issued by the constituent to the Candidate.
2. A Candidate shall submit the following documents along with the application form to the constituent:
 - (i) Original Transfer certificate issued to a Candidate by the constituent institute/college/school of Symbiosis International University on payment of Rs.100/- as TC fee.
 - (ii) Photocopy of consolidated statement of grades/ marks and passing / degree certificate (if applicable)
 - (iii) Photocopy of receipt of payment of Rs. of Rs.500/- (Indian Candidates) and \$ 25/- (International Candidates) as Migration Certificate fee paid in the institute/ college/school.
3. The Constituents shall forward all applications of the Candidates received for issue of Migration Certificate duly signed by Director of the Institute to Symbiosis International University.
4. Symbiosis International University will issue Migration Certificate to the concerned Candidates within 15 days of receiving the application forms from the institute/ college/ school.
5. The Migration Certificate will be sent on the address of the applicant mentioned in the application, by Courier/ Registered Post acknowledgment due or it may be collected in person.

General

- The Candidate is not allowed to apply directly to Symbiosis International University for issue of Migration Certificate. He/ she should submit the application for issue of Migration certificate to the Director of the Constituent.
- The University will not be responsible for any loss/ damage/ delay in receipt of Migration certificate, while the document is in transit.

Eligibility Rules



- If the Migration certificate is returned to the University, due to any reason, it will not be re-sent to the Candidate. Candidate will have to collect it in person or through a duly authorized person by him/ her from the University Office.
- **Migration Certificate (if any) submitted by the candidate at the time of admission shall be returned to him/her in the following circumstances:**
 - a. If a Candidate is found 'IN-ELIGIBLE' as per the eligibility conditions of Symbiosis International University' prescribed for the respective programme.
 - b. If a candidate cancels his/her admission before the commencement of the programme.

Issue of the Duplicate Migration Certificate

In case of loss of the Original Migration Certificate by the Candidate, issued by Symbiosis International University, duplicate Migration Certificate will be issued to the Candidate on submission of affidavit by him/ her for loss of Symbiosis International University (SYMBIOSIS INTERNATIONAL UNIVERSITY) Migration Certificate, after following the procedure prescribed for issue of Migration Certificate.



Appendix I



SYMBIOSIS INTERNATIONAL UNIVERSITY
 (Established under Section 3 of the UGC Act 1956, by notification no – F9-12/ 2001-U.3
 Government of India)
 Accredited by NAAC with 'A' Grade
 Gram: Lavale, Tal: Mulshi, District- Pune -412115, Tel-020- 39116200
 Fax-020-39116206 Website: www.siu.edu.in E-mail: registrar@siu.edu.in
Application for grant of Eligibility for Indian Candidates
Academic Year 20__ 20 __

1. Name of the applicant in CAPITAL LETTERS _____
 in full) (beginning with Surname)
 Male / Female _____

PRN

2. Programme to which Admission is Sought: _____

Programme Code No. _____

3. School/College / Institute _____

4. Address for Correspondence _____

_____ Pin Code _____

Phone (with STD CODE) _____ Mobile _____

Email _____

5. Date of Birth 6. Nationality _____

7. Details of the Qualifying Examination

Examination _____
 Board / University _____
 Name of the College/Institute _____
 Month and Year _____
 Percentage of Marks _____
 Regular/External/Distance/Part time _____

Documents Enclosed (Please ✓ the enclosed and ensure submission of the remaining documents at the earliest)

- | | | | |
|---|--------------------------|---|--------------------------|
| 1. Statement of Marks | <input type="checkbox"/> | 2. Passing/Degree Certificate | <input type="checkbox"/> |
| 3. Certificate of having appeared in the qualifying examination | <input type="checkbox"/> | 4. Transfer/Leaving/Migration Certificate | <input type="checkbox"/> |
| 5. Caste Certificate (if applicable) | <input type="checkbox"/> | 6. Affidavit for change in name (if applicable) | <input type="checkbox"/> |

P. T. O.



Declaration by the Candidate

1) For Gap in Education

(To be filled in by the Candidate who is joining a programme after one or more than one year of passing the qualifying examination).

I hereby declare that I have a gap in my education from _____ to _____ and in this period I was _____ (Please mention the reason for the gap).

2) For not taking admission in more than one full time degree program

(To be given by a candidate admitted to a full-time program)

I hereby declare that I have not taken admission in more than one full-time degree program in SYMBIOSIS INTERNATIONAL UNIVERSITY or in any other College /School/ Institute/ University.

3) I have read the Rules of Eligibility. I shall be responsible for any discrepancy, error, wrong, fraudulent or incomplete information in this form. I understand that till the time Eligibility is granted to me by the University, my admission shall remain provisional at my own cost and risk. The decision of the University with respect to eligibility shall be final and binding on me.

(Signature of the Candidate)

(To be filled in by the Institute/ College/ School at the time of submission of eligibility form to SYMBIOSIS INTERNATIONAL UNIVERSITY)

Documents Enclosed (Transfer/Leaving/ Migration Certificate in original and attested photo copies of the remaining documents):

- 1. Statement of Marks
- 2. Passing/ Degree Certificate
- 3. College leaving/Transfer Certificate
- 4. Migration Certificate
- 5. Affidavit for change in name (if applicable)
- 6. Declaration by Candidate for gap in education
- 7. Certificate of having appeared in the qualifying examination
- 8. Caste/Differently Abled/ J&K migrant/ Defence category certificate if applicable

I have verified self attested photo copies with original documents that are attached with this application. The original documents except Transfer/ Leaving / Migration Certificate has been returned to the Candidate after verification.

Asst. O.S I/C Admissions/ Admin Officer

Declaration by the Director

I hereby declare that the Candidate has produced all the documents required for checking eligibility and found him/her eligible for admission to the _____ programme.

Place _____

Date _____

Signature of the Principal/Director
of the College / Institute and seal

For SYMBIOSIS INTERNATIONAL UNIVERSITY Office

Eligible Not Eligible Eligibility Pending

Registrar, Symbiosis International University



Appendix II



SYMBIOSIS INTERNATIONAL UNIVERSITY
 (Established under Section 3 of the UGC Act 1956, by notification no – F9-12/ 2001-U.3
 Government of India)
 Accredited by NAAC with 'A' Grade
 Gram: Lavale, Tal: Mulshi, District- Pune -412115, Tel-020- 39116200
 Fax-020-39116206 Website: www.siu.edu.in E-mail: registrar@siu.edu.in
Application for Grant of Eligibility for International Candidates
Academic Year 20__ 20 __

Name of the applicant in CAPITAL LETTERS (As stated in the Passport)

[Grid for Name]

[Grid for Name]

Male Female [Grid]

Category: FN PIO NRI Country represented [Grid]

School/College/Institute [Grid]

Program to which Admission is sought [Grid]

Program Code No [Grid]

Address for Correspondence [Grid]

Phone (with STD/ISD code) [Grid]

Email [Grid]

Date of Birth [Grid] Nationality [Grid]

Passport Number [Grid] Date of Issue [Grid]

Date of Expiry [Grid] Visa Type [Grid] Valid Till [Grid]

FRO Registration No. (If applicable) [Grid]

Residential Permit No. [Grid] Valid Till [Grid]

OCI Card No. PIO Card No. (if applicable) [Grid]

Valid Till [Grid]

Details of the Qualifying Examination

Examination [Grid]

Eligibility Rules



Board/University

Name of the College / Institute

Address of the College/Institute

Contact No of the College/Institute

Month and Year of Passing

Percentage of Marks

Declaration by the Candidate

1) For Gap in Education

(To be filled by the Candidate who is joining a program after more than one year of passing the qualifying examination).

I hereby declare that I have a gap in my education from _____ to _____ due to _____

(Please mention the reason for the gap)

2) For not taking admission in more than one full time degree program

(To be given by a candidate admitted to a full-time program)

I hereby declare that I have not taken admission in more than one full-time degree program in SYMBIOSIS INTERNATIONAL UNIVERSITY or in any other College /Institute/University.

3) For certifying name as mentioned in the passport

I hereby declare that my name as entered by me on this form is the same which is mentioned on my passport. This will appear on all my official documents issued by SYMBIOSIS INTERNATIONAL UNIVERSITY, henceforth.

I have read the rules of Eligibility. I shall be responsible for any discrepancy, error, wrong or incomplete information in this form. I understand that till the time Eligibility Certificate from the University is issued, my admission shall remain provisional at my own cost and risk. The decision of the University with respect to eligibility shall be final and binding on me.

 (Signature of the Candidate)

For Symbiosis Centre for International Education (SCIE)

Eligibility fee is included in Administrative Charges

Documents Enclosed

<input type="checkbox"/> Statement of Marks	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Passing /Degree Certificate	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Certificate of having appeared in the qualifying examination	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Transfer/Migration Certificate	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Photo copy of valid Passport	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Photo copy of valid Visa	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Photo copy of valid Residential Permit	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Photo copy of PIO Card	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted
<input type="checkbox"/> Photo copy of citizenship Card	<input type="checkbox"/> Verified	<input type="checkbox"/> Not Submitted

I have verified the photo copies attached with this application from the original documents. The original documents have been returned to the Candidate after verification.

 (Officer - in - Charge) International Admissions

Eligibility Rules



Declaration by the Deputy Director

I hereby declare that the SCIE has ensured that the Candidate fills the form for Eligibility Certificate correctly. He/ She has produced all the documents for eligibility and for admission to the _____ program.

Place:

Date:

(Signature of the Deputy Director)

For SYMBIOSIS INTERNATIONAL UNIVERSITY Office

Eligible Not Eligible Eligibility Pending

Registrar
Symbiosis International University



Appendix III



SYMBIOSIS INTERNATIONAL UNIVERSITY

(Established under section 3 of the UGC act 1956 by notification no.F.9-12/2001-U.3 Government of India)
Accredited by NACC with "A" Grade

(Name of Constituent Institute with address)

TRANSFER CERTIFICATE

Sr. No: _____

PRN: _____

Certified that Mr/ Ms

_____ has been a Candidate of the _____ (Name of Constituent Institute) _____ and

a. Has passed the _____ Examination, in the following year/s

He /she has kept terms in this Institute as under:

June/July _____ to October/November _____

Dec/Jan _____ to March/April _____

June/July _____ to October/November _____

Dec/Jan _____ to March/April _____

b. He / She has passed /failed/ not appeared at the Examination in April / May/ October _____ with _____ .

c. His / Her date of birth as entered in the Institute's register is _____.

d. His / Her conduct and character is good.

e. There is no objection to his / her joining the College /University for _____

Place : _____

Date : _____

**Signature of the Principal/Director
Seal of the School/College/Institute**

Forwarded / Handed over to the

The Registrar, Symbiosis International University for Migration Certificate

The Candidate



Appendix IV

Declaration by the Candidate for Gap in Education

(Declaration by the Candidate for gap in education for one or more than one year of passing the last examination)

I, the undersigned hereby declare that I have passed the qualifying examination

(Mention the name of the examination i.e. class XII /Undergraduate course, etc. or its equivalent examination)

from _____ (mention the name of Board / University)

in the year _____.

I have marked the appropriate reason given below that explains my gap from _____ to _____.

a) I did not enroll my name in any College/Institute/University due to _____, _____, therefore there was a gap from _____ to _____ in my education.

b) I had enrolled for _____ programme in the institute _____ from _____ to _____ but thereafter discontinued from _____ due to _____ reason.

I am making the above declaration for the purpose of my admission to the programme _____ of the Institute _____ (mention the name of the Institute) of the Symbiosis International University.

Name of the Candidate _____

Signature of the Candidate _____

Date _____



LIST OF FAKE UNIVERSITIES

UGC announced the fake Universities in India as per UGC report on the December 2009. State-wise list of fake universities are mentioned below.

Sr.No	State	Name of the University
1.	Bihar	<ul style="list-style-type: none"> • Maithili University / Vishwavidyalaya, Darbhanga, Bihar.
2.	Delhi	<ul style="list-style-type: none"> • Varanasi Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi. • United Nations University, Delhi. • Vocational University, Delhi. • Commercial University Ltd., Daryaganj, Delhi. • ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi – 110 008. • Indian Institute of Science and Engineering, New Delhi.
3.	Karnataka	<ul style="list-style-type: none"> • Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
4.	Kerala	<ul style="list-style-type: none"> • St. John's University, Kishanattam, Kerala.
5.	Madhya Pradesh	<ul style="list-style-type: none"> • Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.
6.	Maharashtra	<ul style="list-style-type: none"> • Raja Arabic University, Nagpur, Maharashtra.
7.	Tamil Nadu	<ul style="list-style-type: none"> • D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu
8.	West Bengal	<ul style="list-style-type: none"> • Indian Institute of Alternative Medicine, Kolkatta
9.	Uttar Pradesh	<ul style="list-style-type: none"> • Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh. • Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh. • Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh. • Indian Education Council of U.P., Lucknow, Uttar Pradesh. • Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh. • Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, NOIDA Phase-II, Uttar Pradesh. • National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh. • Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh. • Gurukul Vishwavidyala, Vridanvan, Uttar Pradesh